



SUNSHINE PRIVATE COLLEGE

PASSPORT
SIZE PHOTO

Application Form for January 2023

This application is not binding on either the applicant or the College. All information supplied will be treated as confidential. Please note that a non-refundable N\$180 Application Fee is charged.

Instructions:

Use **BLOCK LETTERS** to complete this form. In the spaces provided, put an 'X' in the appropriate box. Please note that incomplete applications may be rejected. **ALL CERTIFICATES MUST BE TRUE CERTIFIED COPIES** of the original. Submitted documents will be filed and are not returnable.

Check list of Documents to be attached to the Application Form

- Certified ID
- Certified Birth Certificate
- Certified School Leaving Certificate/s
- 1 Passport Size Photos
- NQA Evaluation Report (If applicable)
- 2nd Term School Results**, (If applicable)
Certified by School Principal

Office use only (Admissions Office)

Application Receipt NO.

Total Points Obtained

Symbol in English

Section A: Personal Details

Please state your names as they appear in your ID/Passport.

Title:	Mr.	Ms.	Other	Gender:	M	F	Other
Surname:							
Maiden Name/s: (If Applicable)							
First Name/s in full:				Initials:			Region
ID/Passport Number				Date of Birth:			Town
Email Address:				Cell./Tel. NO.			
Postal/Residential Address:						Home Language	
Do you have any physical impairment/s or disability?	Yes	No	(For Planning Purposes)				
If "YES" please specify and attach relevant documentation/s specifying your condition.							
Based on your condition, do you have any special needs?	Yes	No					
If "YES", please briefly state your additional special needs based upon the indicated							

impairment or disability. You can attach a separate sheet if need be.	
Please indicate who will be responsible for payment of your fees.	

Section B: Details of Next of Kin

Family relationship with the person whose particulars are supplied.

Father		Mother		Spouse/Partner		Guardian	
Title:	Mr.		Mrs.		Ms.	Other (specify)	
Surname:						Initials:	
First Names in full:							
I/D/Passport Number:							
Physical Address (Next of Kin)	-----						
Email Address:							
Telephone Number:				Cellphone No:			
Occupation:							
Employer's Address:	-----						

Section C: Details Regarding Academic Qualifications

Previous/Current Tertiary Studies (Degrees/Diplomas Only)

Qualification Name (Degree or Diploma Name)	
Name of Tertiary Institution	

High School Attended

Name of School Attended		
Examination Board		
Year in which you graduated		Current Grade
Please list, in the table below, all your High School subjects (e.g. Mathematics, English), the level in which you graduated, e.g. NSSCO/H /NSSCAS/IGCSE, (O' Level or A-Level) and the symbol (e.g. A, B, C or 1, 2, 3):		
Subject Name	Level (NSSCO/H /NSSCAS/IGCSE)	Grade or Symbol
1.		
2.		
3.		
4.		
5.		
6.		
7.		

Section D: Details on the Expected Qualification

(Please indicate your 1st and or 2nd choice of programme in the blank boxes)

Bachelor of Education Honours in Junior Primary School (BEDHJP) Level 8		Please indicate below your Choice of Mode of Study by X	
Bachelor of Education Honours in Senior Primary School (BEDHSP) Level 8		Part Time	
Post Graduate Diploma In Education (PGDE) Level 8		Full Time	
Diploma in Pre and Junior Primary Education (DPJPE) Level 6		Online or Virtual/Distance	
Diploma in Interactive Media and Webb Development (DIMWD) Level 6			
Certificate in Information and Knowledge Management (CIKM) Level 4			
Preferred Entry Point	Normal Entry	Mature Age Entry	Other (Specify)

We are interested to know how you came to know about Sunshine Private College.

Flyer	Yes		No	
News Paper	Yes		No	
Word of Mouth	Yes		No	
SPC Website	Yes		No	
Other Source/s (Please Specify)				

PLEASE NOTE

1. Enclose all supporting documentation with this application (all documents must be certified by a recognized authority). Please note that incomplete documentation may delay the application process and or may cause the application to be rejected.
2. This application is the property of Sunshine Private College. Supporting documentation will NOT be returned. **Please DO NOT SUBMIT ORIGINALS**, but only officially **certified true copies**.

PAYMENT AND BANKING DETAILS

NB. This application form should be accompanied by a copy of an official receipt from Sunshine Private College or a copy of Proof of Payment (Bank Deposit Slip) of **N\$200 (Two Hundred Namibian Dollars)**. Payment can be done at Sunshine Private College in Windhoek West or a deposit could be done into the following Account details; SUNSHINE PRIVATE COLLEGE, Standard BANK of Namibia, account NO. 600 04 89 57 53. ACCOUNT TYPE: BUSINESS CHECK ACCOUNT. BRANCH NAME: AUSSPANNPLATZ, BRANCH CODE: 08 26 72. EFT TRANSFER: 08 73 73 and SWIFT CODE: SBNMNX.

CONTACT DETAILS

Please submit your fully completed Application Form to;
 Sunshine Private College. P. O. Box 40529, Windhoek, Namibia, **or**
 Erf 8709, Corner Atlas and Kupferberg Street, Eros, Windhoek, Namibia, **or**
 Email; admissions@sunshinecollegenam.com **or** info@sunshinecollegenam.com **or**
 Call the SPC Office (+264 812 885 258 **or** +264 812 019 285).

DECLARATION

I hereby declare that all the information and particulars given in this application form are true and correct. I fully understand that if any information provided in this form is found to be incorrect and misleading, my application may be rejected or I may face legal action. I further declare that my enrolment as a student at Sunshine Private College shall be subject to the terms and conditions contained in the agreement, which I shall complete, sign and submit at registration.

Signed on this day of202...., at.....

Full Names: Signature.....